

Tech Tip Tuesday—October 27, 2020

Note: No Tech Tip next week

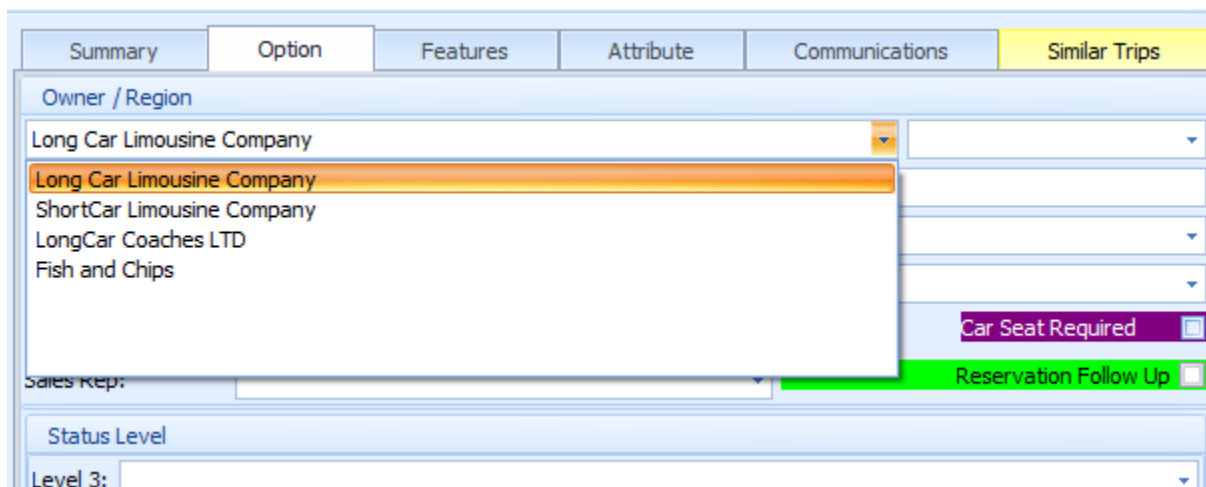
In honor of Election Day (here in the US), the Tech Tip will be on hiatus next week. It will return on Tuesday, November 10, 2020. No matter what your political views, if you haven't already voted, please remember to do so!

Prompt when changing Owner of a trip

As we discussed in a [Tech Tip](#) almost exactly one year ago (October 22, 2019), one feature of Livery Coach enables you to run the system as “multi-owner”, meaning that you have more than one company set up, and different trips can be fulfilled by different companies.

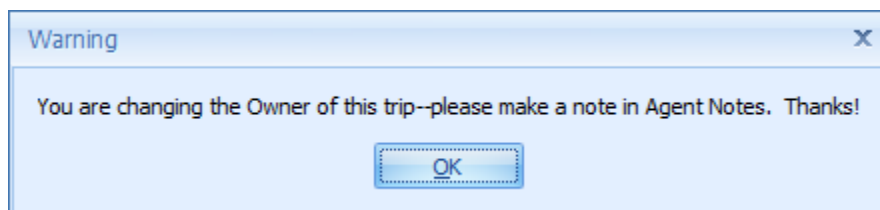
The companies can have different names, use different credit card merchant accounts, and even hit different QuickBooks files.

When you open a trip, you can determine which of your companies “owns” that trip by looking at the Options tab. This is a dropdown, so if you need to change the owner of a particular trip for some reason, you can.

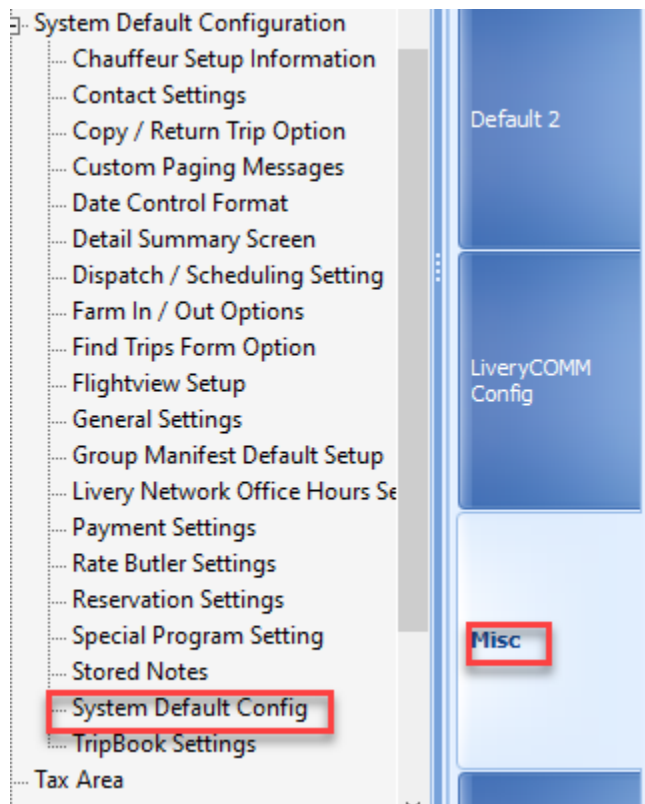


The screenshot shows the 'Option' tab in the Livery Coach software. The 'Owner / Region' dropdown menu is open, showing a list of companies: Long Car Limousine Company, ShortCar Limousine Company, LongCar Coaches LTD, and Fish and Chips. The 'Long Car Limousine Company' is currently selected. Other options visible include 'Car Seat Required' and 'Reservation Follow Up'.

One thing you probably DON'T want to do is change the owner accidentally. Indeed, maybe you have a certain procedure you want your agents to follow if/when they change the owner. Livery Coach has the ability to create a prompt whenever you change the owner of a trip, which will pop up when you click on Save.



The wording in this message can be whatever you want it to be—you enter this test in System Default Configuration->System Default Config, on the Misc tab.



Whatever you put in the block will pop up when changing trip owners. If the block is empty, then no message will pop up.

